

DRAFT MINUTES SUBJECT TO AMENDMENT

**LYDFORD PARISH PLAN
STEERING GROUP**

**Held on 16 May 07
At 7pm, Nicholls Hall
Lydford**

Present: Judith Gannon	Chair
Lorraine Ellicott	Lydford Parish Council
Amy Friend	Young People
Michael Weller	PCC and Horse Riders
Peter Fletcher	Lydford Parish Council
Robert Plumb	WDBC
Mike Crocker	Farmer/Bellringers
Adrian Hepworth	Nicholls Hall
Maria Jones	Secretary

1. Apologies:

Jo Rumble	DNPA
Tanya Morel	Sports Field

2. Minutes of the Last Meeting Held On 18 April 2007

The Minutes of the last meeting were agreed upon to be a true and accurate record of the proceedings.

3. Matters Arising:

3.1 Wash-up Parish Plan Open Day - 8 May 2007:

It was agreed that the Open Day was a great success with well received input and interest shown by all who attended, starting from the drop-in at 11am to 7pm. Therefore, it was noted that a **THANK YOU** should be passed onto all those involved including West Devon Borough Council, National Trust, WestDEN, Sports Field, Stories from the Stone Forest, the Church, Sue Holland, Steering Group members and again last but not least the residents and visitors.

It was noted that 65 Questionnaires were returned (65 households in all), with some also promised to be returned at a later date. A draft break down of the questionnaire and its main issues raised are attached. Also AF counted and reported back (see attached sheet) from the 'Main Issues' table which focussed on people placing dots on what they feel is Important – Irrelevant, including any further comments (thank you Aime).

After looking at the results from the above it was noted that we still needed to try and offer an opportunity to those people who could not attend the Open Day, for example teenagers. Therefore, it was decided that the Questionnaire should be attached to the next Parish Magazine, offering drop-in boxes at the PO and also the Castle Inn. **Action MJ**

It was also agreed that we, the Steering Group, should have a table at the Summer Fair with results from the Open Day and further issues for input, for example Question and Answer session helping to form the main questionnaire, etc.

As a result of the success of the Open Day and consultation with Devon District Services and the Steering Group it was agreed that for the main Questionnaire in the Autumn which will be included in the Parish Plan main, an outside agency should be sought (Devon District Services) to formulate the Questionnaire and analyse its results. The main reason for this would allow a 'non bias Questionnaire', of course, with relevant questions posted by the Steering Group.

3.2 3.2 Where Next?

- • Include Questionnaires in the June Parish Magazine (deadline 20 May) and arrange for boxes to be placed in the PO and Castle Inn – **Action MJ**
- • Talk to Devon Direct Services to compile the main Questionnaire; find out best format to proceed and confirm costs. **Action - JG**
- • Book and arrange table etc for the Summer Fair. **Action – MJ/JG**
- • Start to formulate and discuss Questions for the main Questionnaire. **Action – Steering Group/Summer Fair**

4. 4. Any Other Business

No other business was discussed.

5. Date of the Next Meeting

The date of the next meeting was agreed as 13 June 07 at 7pm, Nicholls Hall, Lydford.

The meeting ended at 2010 hrs

Chair

**(A true and accurate record of the
Minutes)**

Dated

QUESTIONNAIRE FEEDBACK FROM OPEN DAY

Questionnaires Returned: 65 & (Members!)

65 and Over	31
46 – 64	23
21 – 45	9
Young Adults (under 21)	0
Children 5- 16	2

Comments made: (Questions 4, 6 & 9)

65 and Over – top 3

- | | | |
|-------------|-------------|--|
| i) | i) | Decent Shop |
| ii) | ii) | Enforce Speed Limit and reduce through the village to 20mph |
| iii) | iii) | Play area for Children and Teenagers |

& more comments

More Bridleways
Congestion outside school
More Sports Facilities (i.e. Cricket nets, skateboard facilities)
Street Lights (for and against)
Bus Shelter
Parking on Street should be prohibited
Elderly Accommodation (warden care)

46 – 64 (top 3)

- | | | |
|-------------|-------------|---|
| i) | i) | Decent Shop/Petrol |
| ii) | ii) | Play area and clubs for children (inc Skateboard Park) |
| iii) | iii) | Traffic Calming (20mph) |

& more comments

More Dog Bins
Low Cost Housing
Facilities for Business Meetings
Extension of Cycle Path
Gates on all garden and house fronts for moving of stock (less fossil fuel used)
Bus Shelter

21 – 45 (top 3)

- | | | |
|-------------|-------------|---|
| i) | i) | Children's play area & Skateboard Park |
| ii) | ii) | Speed Limit 20mph |
| iii) | iii) | Better Shop |

& more comments

More Recycling Facilities
Introduce Youth Clubs
Bad Smell in the Village need to be dealt with
Street Lights (for and against)

5 – 16 (top 3)

- | | | |
|-------------|-------------|--|
| i) | i) | Children’s Facilities at the Sports Field |
| ii) | ii) | Playground for children under 15 |
| iii) | iii) | School bus for the Primary School |