

LYDFORD PARISH COUNCIL

Minutes of the Meeting

held on Tuesday 10th January 2017 at 7pm

Public Time

Five members attended including Councillors Sanders and Mott from WDBC.

During public time, concern was raised about the state of the roads in Lydford especially with regard to potholes in the road. The road outside Moorlands was highlighted because of the deep ruts in the road thought to be caused by damage to the road surface by the road sweepers. Other places where potholes or manhole covers were a concern included the car park, the entrance to Hawthorn Park and on the High Street. The Clerk was asked to report these potholes to DCC (A1).

Present

Cllrs Fowler, Cook, Moriarty, MacIntyre, Skeaping, Mills and Tainsh. Also present was the Clerk Mrs T Redding

1. Apologies

None

2. Declarations of Interest

None

3. To approve the Minutes of the Meeting held on 13th December 2016

The PC agreed that the minutes were accurate and they were signed by the Chair, Cllr Fowler.

4. Matters arising from the Minutes dated 13th December 2016

Matters arising:

Devon Air Ambulance – the PC reported on a meeting the Clerk and some Councillors had had with the DAA on the 10th January 2017. The aim was to consider possible sites for night time landing of DAA helicopters. The sports field was considered as a possible site but before any further decisions can be made public consultation will be carried out and a planning application will need to be completed. There is also a requirement for funds to be raised to supplement the grant provided by DAA. This could be partially covered by successful TAP fund application (A2).

5. Reports from Outside Bodies

Playground & MUGA

Mr. Williams asked about the possibility of raising some funds for the MUGA through the TAP fund. The Clerk will help with this application (A3)

VAS

VAS – the Clerk updated the PC on the progress. The pole is in place and the PC is now waiting for the VAS equipment to be installed. It is expected that this will take 5 to 6 weeks to complete.

DNPA Local Plan

Progress on the development of the Local Plan has been halted due to staff changes at DNPA.

6. Borough Council Reports.

Cllr Mott invited the PC to a talk about the road warden scheme on 8th March 2017 in Bridestowe Parish Hall. Bere Ferrers has recently set up such a scheme and the Clerk was asked to gather more information from the Bere Ferrers Clerk (A4)

7. Finances

The Clerk had provided an update on finances, including the status of the reserves. There was a short discussion regarding a policy on the use of reserves and grant giving. This will be discussed at the next meeting as an agenda item.

a. Bills for Payment

£34.00 Payroll services (1253)

£251.44 Clerk (1254)

£58.40 Inland revenue (1255)

£29.99 Printer Ink (Clerk) 1256

b. Grant Applications

Lydford PCC requested a grant of £87 for the burial fund. The PC agreed to give a sum of £100.

The Playground Committee requested a grant of £500. The PC decided to defer the discussion on this application until after the next meeting.

8. Planning Applications

1. DNPA Planning Application Trees 16/0066 - approved
2. DNPA Planning 0596/16 – consent noted

9. Correspondence

3. DCC Highways – Community Access Fund. This could be used for the road warden scheme of equipment for the parish lengthsmen. The PC was also informed that the contract for Highways in Devon had been won by the company Skanska. The Clerk was asked to find out if the parish lengthsmen would require any equipment which could be applied for from the fund (A5).
4. Southern Links minutes - noted
5. Devon Air Ambulance information from Cllr Tainsh. This has been covered under item 4 above.
6. NHS consultation document - noted
7. St Petrocs PCC grant application letter – agreed to fund
8. Playground grant application letter – agreed to defer discussion
9. Derek Palmer www.lydford.co.uk website query. The Clerk was asked to respond
10. J Rice – first aid workshop for young people. The Clerk was asked to contact Lydford primary school to ask if the school would be interested in hosting a workshop (A7)

Addendum - correspondence received in the previous week.

- a. Letter regarding the hedge from the Castle Inn to the Gorge carpark which is overgrown. The Clerk to contact the National Trust who are the landowners (A8)
- b. Planning Application – consent for re-siting of the oil tank at the Castle Inn – noted
- c. Letter from the Clerk of Mary Tavy PC requesting a joint TAP fund application for the removal of Japanese knotweed. The PC agreed to be partners and the Clerk will convey that to Mary Tavy PC (A9).
- d. Advert for Goldilocks production in Bridestowe to be placed on the notice board.
- e. Note from Peter Tavy PC concerning TAP fund receipts for parish lengthsmen. The Clerk will ask WDBC about extension to the fund (A10).
- f. Letter from Mr Ellington regarding the progress of the VAS signage. The Clerk will respond (A11). The Clerk will also ask the parish lengthsmen for an update on the work completed so far.

10. Agenda Items and Date of next Parish Council Meeting

a) Policy for the reserves and grant application

The date of the next meeting will be **Tuesday 14th February 2017**

11. Urgent additional business by leave of the Chair

Meeting closed at 20.40

.Signed _____ Chairperson Dated 2017

Actions January 2017

Action	Item	Progress
A1	Report potholes etc.	Done ref W17971006.
A2	Progress DAA work	Response from T Russell forwarded, list of possible funders provided
A2	Consider TAP fund for DAA	On hold until the site is confirmed, awaiting safety committee response.
A3	TAP fund for the MUGA	Email sent to WDBC to ask if it is a suitable project for funding. Probably better suited to Community fund
A4	Road Warden Scheme information	Info in correspondence
A5	Agenda item for reserves policy	Done – Proposed policy received for discussion
A6	Ask S Taylor re equipment needed. Possible DCC fund	Email sent – response with list provided
A7	Contact Lydford Primary school re-first aid training	Email sent 12 th January and 6 th February
A8	Contact National Trust re hedge trimming	Message left
A9	Contact Tavy re Tap fund for weeds	Done and update provided on possible weed spraying by WDBC. TAP fund application to be written by Mary Tavy
A10	TAP fund - parish lengthsman	Peter Tavy PC contacted and WDBC asked about extension to fund. Extension will be given on request (WDBC)
A11	Response to letter from R Ellington	Email sent