

LYDFORD PARISH COUNCIL

Minutes of the Annual General Meeting Tuesday 9th June 2015 at 7pm

Public Time

Two members of the public attended. All were welcomed by the Chair and then invited to raise matters of public interest. The BT telephone box outside the Village Hall which is in need of repainting was raised as a matter of concern. The Chair informed the meeting that the Parish Council (PC) had first raised this with BT in 2012 and as yet there has not been any action on their part although recently BT have informed the PC that it would be repainted in 2015.

1. Present

Cllrs Fowler, Moriarty, Skeaping, MacIntyre, Cook and Mills. Also present Mrs T Redding (Clerk).

2. Apologies

None

3. Declarations of Interest

None

4. To approve the Minutes of the Meeting held on 19th May 2015

The PC agreed unanimously that the minutes were accurate and they were signed by the Chairperson L Fowler.

5. Matters arising from the Minutes dated 19th May 2015

a. Notice opposite the telephone exchange

The Clerk provided a short report. The notice is not a WDBC or DNPA notice but it is a planning application for the installation of a fibre optics cabinet for broadband. Plans have not been lodged with WDBC yet. The Clerk has emailed the company for more information.

Cllr Skeaping received a letter from Mr Cox (MP) in which he confirmed that a planning application for a fibre cabinet for broadband was imminent but the survey work may not commence until 2016.

b. Meeting with Connecting Devon and Cornwall (CDS)

CDS have agreed to attend the PC meeting on the 14th July. The Clerk was asked to highlight this in the report for the Parish Magazine (A1).

The matter of potholes and blocked drains was raised as still an issue. The Clerk was asked to check the reporting situation (A2)

6. Reports from Outside Bodies

Cllr Skeaping noted that there was a considerable amount of rubbish left in the area after the recycling lorry had collected refuse. He informed the PC that WDBC is willing to provide pick-sticks to residents who wish to clear the remaining refuse.

7. Borough Council Reports.

Cllr Moyes provided a brief update on changes to committees at WDBC. There will be two scrutiny committees one for Internal and one for External Affairs. The nine members will each take a lead role in the areas such as planning, environment etc.

8. Finances

The Clerk provided a report from the internal auditor which confirmed that there were no issues with the accounts and audit papers. The issue of the financial agreement with the Playground Committee was discussed and the PC agreed that a working party would be called together to discuss the way forward to determine the origin of the Sports Field and its governance. The Clerk was asked to convene a meeting with the relevant parties (A3), request assistance from the Internal Auditor on legal matters (A4), to contact the previous Clerk regarding any information (A5) and to place the Playing Field funding balance in the Parish Magazine report and on the website (A6).

9. Bills for Payment

Cheques raised:

£90.00 South and West Internal Audit

£237.32 T Redding (Clerks wages and expenses)

£43.00 HMRC

10. Grant Applications

There were no grant applications.

11. Planning Applications

Applications 0220/15 Hall Farm, 0214/15 Cross Cottage, 0264/15 Springers were considered and no objections were raised.

Letter regarding a planning application for Bolt House was discussed and the Clerk was asked to send a letter to the owners to inform them that their property lies in the Bridestowe PC area (A7).

12. Correspondence

- a) White lines on the A386 - The PC asked the Clerk to forward this item to N Oxtou for information and respond to Mr Ellington (A8) (A9).
- b) Southern Link Meeting attendance - the Clerk was asked to respond to Mr Ellington (A10)
- c) Boundary Commission information was noted
- d) CDS agreement to attend the next PC meeting was noted
- e) Rural Isolation Conference information was noted
- f) DNPA Ballot Papers were discussed and two candidates selected. The Clerk was asked to return the papers to DNPA (A11)
- g) Letter of thanks from Millton Abbott Church PC was noted

- h) Invitation to attend a TAP fund event for the Historical Society was discussed. Cllr Skeaping agreed to attend. The Clerk was asked to confirm his attendance (A12)
- i) DPNA invitation to training on the planning process was discussed and the Clerk was asked to send a letter confirming the PC interest (A13)

13. Agenda Items and Date of next Parish Council Meeting

- a) Playground update
- b) Car park signs in the village
- c) Insurance
- d) Website

The date of the next meeting will be 14th July 2015

14. Urgent additional business by leave of the Chair

The PC noted that Mr MacIntyre was formerly co-opted onto the Council on the 19th May 2015.

The meeting closed at 20.35

Signed _____ Chairperson

Dated 2015

Action Log JUNE 2015

No.	Action	Date completed and Notes
1	Parish magazine report to include information on the CDS meeting	Completed and sent 28/06/15
2	Check reporting a fault on potholes and drains	Checked and refs noted
3	Set up working group for Playing fields invitation to potential members	email sent 9/6/15. postponed, clerk to find out more information
4	Request of K Abrahams to provide assistance with legal aspects of the Playing field and PC (second meeting)	Contacted and response received
5	Contact L Luke to ask if there are any documents regarding the playing field situation	email sent 9/6/15
6	Place Playing field funding balance on the website and Parish magazine (T Williams informed)	email sent to A macIntyre 9/6/15
7	Letter to Bolt House regarding their PC being Bridestowe	Letter sent 10/06/15
8	Forward copy of R Ellington letter regarding White lines to N Oxtan	forwarded by R Ellington and further response in correspondence box
9	letter to R Ellington informing him of action regarding white lines	letter sent 10/06/15
10	Letter to R Ellington regarding Southern Link meeting	Letter sent 10/06/15
11	Send ballot paper to DNPA	sent 10/06/15
12	Confirm attendance at TAP event	email sent 9/6/15
13	Confirm interest in DPNA planning workshops	email sent 9/6/15