

Draft minutes subject to approval

# Lydford Parish Council

## Minutes of the Meeting held on Tuesday 21<sup>st</sup> September 2010

**Present:** Cllrs Holland, Moriarty, Boyd & Brookes.

**Also Present:** Mr & Mrs Cox & Mr Davies, members of the public.

**Absent:** Cllrs Leigh-Tyrer, Gannon, Cole. Cllr McPhie, Borough Councillor.

The Minutes of the Meeting were taken by the Clerk, Mrs Luke.

Cllr Holland invited those present to address the Councillors. Mrs Cox spoke briefly regarding the Conservation Area boundary.

Cllr Holland opened the meeting at 7.05pm.

**1. Apologies**

Cllr Leigh-Tyrer, Gannon & Cole.

**2. Declarations of Interest**

Cllrs Holland and Moriarty declared their interests in the Applications for Tree Works received from DNPA, in the correspondence pack, as they are neighbours of the applicants. Otherwise as recorded in the Register.

Cllr Brookes declared that she was now Treasurer for Nicholls Hall and completed an amendment form for the register.

Cllr Holland stepped down from the Chair at this point and the Clerk requested nominations for Chairman.

**3. Election of Chairman.**

Cllr Boyd nominated Cllr Holland as Chair. This was seconded by Cllr Moriarty and accepted by Cllr Holland. Cllr Holland therefore took the Chair.

**4. Election of Vice Chairman.**

Cllr Holland nominated Cllr Moriarty as Vice Chair. This was seconded by Cllr Boyd and accepted by Cllr Moriarty.

**5. To approve the Minutes of the Annual General Meeting held on 20<sup>th</sup> July 2010.**

The minutes were agreed as accurate and signed by the Chair.

**6. Matters arising from the Minutes of the Meeting held on 20<sup>th</sup> July 2010.**

a) The Clerk advised that, still, no correspondence had been received on the Granite Way Consultation for Multi Use.

b) Cllr Boyd reported that upon a recent visit, all was now neat and tidy.

c) Cllr Moriarty reported that she had contacted the lengthsman during August regarding the pathway leading from Hawthorn Park and that someone, whether it was Highways or the land owner, had cleared the path and the trees were also cut back.

**7. Reports from Outside Bodies**

There was no report for DNPA or Police. Cllr Holland advised that she was unable to make the next Southern Parish Link Committee Meeting on Friday 24th. No other Councillor was available to attend so the Clerk was asked to send Cllr Holland's apologies. Cllr Boyd advised that the works on Nicholls Hall were complete. New chairs have been ordered, a new Treasurer is in place, a healthy bank balance and lots of bookings.

**8. Borough Councillors Report**

No report as not present.

**9. Finances**

a) Fidelity Insurance. The Clerk advised that the additional premium for increasing the Fidelity Insurance limit was £41.98. It was agreed that this must be increased as per the Auditors recommendation.

b) Public Toilets. Cllr Holland summarised the correspondence received from WDBC and a discussion took place. It was agreed that an article be placed in the Village Magazine explaining the issue being presented to the Parish Council, inviting local residents to write with their comments. It was agreed that this will be discussed further at the October Meeting when some comments/views have been received.

The Clerk advised of the cheques for payment:

£51 Mr Liversidge for grass cutting

£293.37 Mrs Luke for salary and expenses

£57.09 Inland Revenue

£41.98 Aon Limited

£100.00 Mr Huggins (for refurbishment of the Parish notice boards)

The payments were approved and the cheques signed.

The Councillors expressed their gratitude to Mr Huggins for refurbishing the notice boards. Mr Huggins had only submitted an invoice to cover the cost of materials with no charge for labour. It was agreed that the works are of high standard and very much appreciated. The location of the third notice board was discussed and the Clerk advised that Highways had given their consent for it to be erected at the entrance to the Cycle Track.

**10. Planning Applications**

**0398/10 Proposed installation of stainless steel external chimney stack at Stable Block, Lydford Gorge, Lydford.** The application was discussed and it was agreed that there was no objection.

The Clerk advised of the three applications for Tree Works that have been received from DNPA. These were discussed and agreed that all three applications were supported by the Parish Council: Townend House, Clearview and 2 Southgate Cottages

**11. Correspondence**

The Clerk read through the Correspondence received.

Devon County Council have written with regard to the Consultation for the Schedule 14 Application to upgrade footpaths 41, 29 and part of 10 to Bridleway. (Application from Southwest Riders). It was agreed to place this on the October Agenda with public time commencing at 6.30pm so that parishioners can voice any views before the Parish Council decide their comments for submission. Cllr Holland advised that she would include the information in the report for the Village Magazine giving contact details for DCC. The Clerk was asked to copy the correspondence to the Notice Board.

Mike Passmore (Local History and Archaeological Research) has completed his research into the Lydford "Y" Station and supplied the Parish Council with a copy of his report. A brief summary will be included in the Village Magazine however anyone wishing to read the full document can arrange this through the Clerk.

The Environmental Health Officer has advised that they have recently carried out a site visit with South West Water to investigate one or two complaints being made about odour problems with sewers in Lydford. As a result of the site visit, they report that a problem could not be identified and therefore cannot locate the source. This was briefly discussed and agreed that persons experiencing smells should continue to notify South West Water/WDBC directly.

**12. Agenda Items and Date of next Parish Council Meeting**

Items were discussed and agreed: Public Toilets & Schedule 14 Application: Upgrade of footpaths 41, 49 and part 10. The next meeting would be held on 19<sup>th</sup> October 2010 with public time commencing at 6.30pm.

**13. Urgent additional business by leave of the Chair.**

Cllrs expressed their condolences to the families of the late Beryl Sargent and Lionel Gloyn and who passed away in the last week.

The Meeting was closed at 7.55 pm.

Signed

Date