

DRAFT

Lydford Parish Council

Minutes of the Meeting held on Tuesday 22nd June 2010

Present: Cllrs Gannon, Holland, Moriarty, Cole, Boyd & Brookes.

Also Present: 2 members of the public, Mr Skeaping & Mr Baker. Officers from WDBC, Jane Savage & Helen Dobby.

Apologies: Cllrs Leigh-Tyrer & McPhie.

The Minutes of the Meeting were taken by the Clerk, Mrs Luke.

Cllr Gannon invited those present to address the Parish Council. Mr Skeaping spoke regarding the overhanging trees on the path from Hawthorn Park (as minuted 18th May). He advised that there is an ownership difficulty with the trees and therefore he cannot take on the full responsibility of the tree overhang but he would undertake a thinning exercise to attempt to reduce the overhang.

Both Mr Skeaping and Mr Baker spoke regarding increased sewerage smells in the village, of which had brought on an asthma attack to Mr Baker. He advised that he had reported this to SWW on the 0800 number as advised to do so but the response was that the smells are not SWW responsibility but that of drainage. Mr Skeaping had telephoned Mr Hunt directly to complain only to be told off for not using the 0800 number. This was discussed and agreed to put this on the agenda for the next meeting.

Cllr Holland reported that a local resident has complained about the notices erected at Lake Cottage/end of Mill Lane, by DNPA. The notices now imply that you may only access the lane on foot although in very small print the notices refer to statutory rights of house and land owners. There is a property for sale down the lane and the notices are reported to be putting off prospective buyers. It was agreed that the Clerk should ask DNPA to explain the notices and ask that they consider placing one sign which explains that vehicular access is permitted to property and land owners.

The officers of West Devon Borough Council then addressed the Parish Council on the new Recycling Contract. There was explanation as to the tendering process used and how the required service was determined. The officers advised that plastic bottles would be collected along with batteries, textiles, mobile phones, food waste and aerosols along with the usual recycling of tins, glass etc to date. Week One collections will be for Recycling, Food Waste and Refuse (black sacks) and Week Two will be for Recycling, Food Waste and Garden Waste & Card. The Parish Council were given a notice for the notice board as an initial explanation however leaflets will be delivered to each household in late Sept/early Oct to give more details. There was then a question and answer session covering size of lorries, assistance for the elderly and composting. There will be smaller lorry for hard to reach properties

and assisted collections for the elderly or disabled if requested. Further details will be forthcoming by leaflets to households, press releases, radio and road shows as detailed on the notice board. Also discussed was the cleaning of the public toilets.

Cllr Gannon thanked the Officers for attending and they left the meeting at this point along with the other two members of the public.

Cllr Gannon opened the meeting at 8.05pm.

1. **Apologies**
Cllr Leigh-Tyrer.
2. **Declarations of Interest**
None. Otherwise as recorded in the Register.
3. **To approve the Minutes of the Annual General Meeting held on 18th May 2010.**
The minutes were agreed as accurate and signed by the Chair.
4. **Matters arising from the Minutes of the Meeting held on 18th May 2010.**
Cllr Moriarty requested that the draft minutes be sent to the Councillors earlier so that they are received at the same time as placed on the notice board.

The Clerk advised that, still, no correspondence had been received on the Granite Way Consultation for Multi Use.

The notice boards were discussed as they require maintenance. The Clerk was asked to look into costs of replacement notice boards and advise at the next meeting. The costs would then be compared with the costs of repair and maintenance of the existing notice boards. In the meantime it was agreed that Cllr Holland would arrange for the notice board in storage to replace the Parish Council board as a temporary solution.

5. **Reports from Outside Bodies**
There was no report for DNPA or Police. The Southern Parish Link Committee is due to meet this coming Thursday and Cllr Moriarty agreed to attend with Cllr Holland. Cllr Boyd gave a report for Nicholls Hall. The latest Bistro Night was well attended. External repairs are due to start soon.
6. **Borough Councillors Report**
No report as not present.
7. **Finances**
The Clerk advised of the cheques for payment:
£17 Mr Liversidge for grass cutting
£44 Mr Abraham for Internal Audit
£266.78 Mrs Luke for salary and expenses
£57.09 Inland Revenue
The payments were approved and the cheques signed.

The Clerk advised of the Internal Auditors recent visit. The appointment of Clerk had not been minuted in Sept or Oct 2009, nor had the signing of the Contract of Employment. Therefore, for clarification, the Clerks appointment and position of Responsible Financial Officer was agreed in late September with a start date of 1st October 2009 and that the Contract of Employment was signed by the Chair in January 2010. **Proposed** Cllr Gannon **Seconded** Cllr Holland. The Fidelity Guarantee Cover in the Insurance Policy was below the recommended levels. This was discussed and the Clerk asked to obtain a quote for increasing this cover.

8. Planning Applications

None.

9. Correspondence

Cllr Gannon read through the correspondence received. The email correspondence from South West Riders was discussed although no formal copy of the application has been received by the Parish Council from Devon County Council. The user evidence extending over 30 years was queried and Councillors reported of comments being made in the parish of how and where this evidence has been collected. The Clerk was asked to respond to South West Riders and ask for copies of the user evidence being used with the application and to advise of some local objection being expressed to Councillors over the application. The Clerk was also asked to contact Devon County Council to enquire when the Parish Council will be asked for comment on the application.

The Clerk had also received an email from a Mr Passmore asking for any information on the Y station in Lydford used during the war. It was agreed that this would be passed around to see if any local residents can assist with the enquiry.

10. Agenda Items and Date of next Parish Council Meeting

Cllr Gannon advised that she was stepping down as Chair due to work commitments but would remain a Councillor. Therefore an Agenda Item for Election of Chairperson would be required at the next meeting. The date agreed is the 20 July 2010 at 7pm. The dates of meetings were discussed in relation to incorrect dates being advertised in the local magazine. The Clerk was asked to advise Sue Powne of the correct dates for the remainder of the year.

11. Urgent additional business by leave of the Chair.

Cllr Moriarty asked that the Clerk request that the lengthsman remove of leaves on the path leading from Hawthorn Park.

The Clerk asked which Councillor would receive the first draft of minutes for checking now that Cllr Gannon had resigned as Chair. Cllr Holland agreed that she would undertake this until a new Chair is appointed.

The Meeting was closed at 9.20 pm.

Signed

Date