

DRAFT MINUTES SUBJECT TO AMMENDMENT

**LYDFORD PARISH COUNCIL
MINUTES OF THE MEETING**

**Held in The Nicholls Hall
Tuesday 20th January**

2004 1-2004. Present:

Mr S Powne (Chairman): Mrs R Baker: Mrs K Boyd: Mrs S Holland: Mr P Fletcher: Mrs P Martyn (Vice-Chairman): Mrs L Cole: Mr DG Evans (Clerk)
Parishioners in attendance: Mrs C Astill: Mr J Easley: Mr A Hepworth: Mr P Brook
Others in attendance: Cllr R Williamson (WDBC): Ms G Woodland :(Broadband4Devon)

2-2004. Apologies for absence:

None received

3-2004. Parishioners and Visitors time:

Gillian Woodland presented the key points of the Broadband4Devon campaign. Funding of £12.5 million has been secured under Objective 2 funding to enable businesses in the area to access Broadband. She explained that subsidies are available for businesses towards software and installation costs. BT will set "trigger" levels although currently none have been set for Lydford. (Gillian expects that the level for Lydford is likely to be 100.) She stated that Lydford has 234 residential lines and 22 business lines with a current figure of 24 people having expressed an interest, by registering, in Broadband. Only properties within 6km of the exchange will be able to receive ADSL others will have to consider wireless link ups. She stressed that Lydford needs to have a strong campaign to get people to register and to assure them that this is done without any commitment to taking the service. She felt that Lydford could be "up and running" by the summer of 2004. Once the exchange has been enabled she will hold a business seminar to enable business users to have a one to one with consultants to ensure that they can access the funding available. She finished by stating that she would liaise with BT to establish a trigger level and would send posters and other information for display to the clerk. Mr Powne thanked Gillian for her presentation and assured her that this council would do everything possible to ensure that Lydford was enabled as soon as possible.

4-2004. Reports from the floor:

Cllr Williamson detailed the new proposals for the public conveniences in the village. It is proposed that from 2004 they will only be open between April and September and closed from October to March. The cleaning of them will also pass back to WDBC who will use contractors. He stated that he is campaigning hard to overturn this proposal. He

continued by stating that he has spoken to the head of planning at WDBC, Stephen Gill, in an effort to ensure that Lydford is copied in on all future plans for the Mucky Duck development. Finally, he stated that he is intending to hold a meeting with DNPA, WDBC and this council (including himself) to discuss the proposal for Affordable Housing at Orchard Field. A technical site inspection is currently being carried out which he will forward to this council when received.

5-2004. Minutes of the previous meeting:

The minutes of the meeting held on Tuesday 14th December 2003 were signed, by the Chair, as a true and accurate record.

6-2004. Matters arising:

6.1 Web site corrections - The printed pages showing the corrections required were given to Adrian Hepworth for his attention.

6.2 Jubilee seat - A letter from Graham Cornish stating that work would commence on Monday 26th January was discussed. It was agreed that Mrs Boyd would represent this council at the works depot on this date to select the granite for the seat. It was also agreed that Graham Cornish should contact Mr Powne when back in the village with the granite in order that he could meet with them to show the preferred location for the seat on the Granite Way.

6.3 Photographic C.D's - The clerk explained about the costs for producing these, thought to be in the region of £4 each. Further research into the possibility of them being played on DVD players is required which the clerk was requested to ascertain. Mr Powne stated that Mrs Barbara Weeks had contacted him regarding the photographs she has accumulated as she now has nowhere to store them. The clerk was requested to contact her with a view to having them copied to CD and then establish the practicalities of archiving them.

6.4 To review progress regarding the seat outside of West Grange - The clerk stated that he anticipated having the licence, a certificate of lawfulness to place the seat on the highway, by the next meeting.

6.5 Quality Council status and Parish plan - It was agreed that any information on this would be circulated to members.

7-2004. To receive report from Councillors on respective outside bodies:

7.1 DNPA - Mr Fletcher stated that the next meeting is scheduled for April 23.

7.2 Police Authority - Mrs Boyd stated that the next meeting is scheduled for 4 February.

7.3 Board of School Governors - The reports from Mrs Barkell were circulated and read. The next meeting is scheduled for 22 January.

7.4 Southern Link Committee - Mrs Martyn stated that the next meeting is scheduled for 11 March.

7.5 PCC - It was agreed that this item should be removed from the agenda, as requested by members of the Parochial Church Council.

7.6 Nicholls Hall Committee - Mrs Boyd stated that the next meeting is scheduled for 5

February. Mr Powne and Mrs Holland detailed the grant application, currently under submission to the Market and Coastal Town Initiative, for background heating in the hall. The committee have requested a letter of support from the parish council. The clerk was requested to liaise with John Shadbolt to establish the content required.

8-2004. Financial report:

8.1 Receive report from Responsible Financial Officer;
The clerk reported the following balances;

Current account - £549.93

Deposit account - £3,821.77

Petty Cash - £20.36

8.2 The following cheques were authorised:

D Evans Clerk salary and toilet cleaning £257.56

9-2004. Correspondence:

9.1 Invite from West Devon Homes - No members could make the date of the invitation; the clerk was requested to advise accordingly.

9.2 Letter from Mrs Barkell - Mrs Barkell has declined the invitation to act as internal auditor to this council.

9.3 DNPA Clerks Seminar - A seminar has been arranged for March 26th to discuss the workings of the various departments at DNPA. The clerk explained that he would be attending, on behalf of Mary Tavy PC and Lydford PC, and that a member of each council could also attend. As no nominations were received because members needed to consult diaries, he stated that he had to advise DNPA by Tuesday 27th January. He asked members to contact him if anyone could attend before this date.

10-2004. Planning applications:

10.1 Mucky Duck - Amendments to Plot 5 - Mr Fletcher explained that he had requested the clerk to object to this proposal as the closing date for comments was today's date. It was also agreed that the comment received back from Edward Pearse, the case officer, regarding the foul water arrangements at this site, was unacceptable. The clerk was requested to write to the Building Control Section, with copies to; Environment Agency, The National Trust, WDBC Planning and Cllr R Williamson, establishing what type of treatment works are being installed and why these have not been installed, as stated in the e-mail received from Mr Pearse, prior to the commencement of conversion work.

11-2004. Items raised for inclusion on February Agenda:

11.1 Appointment of Internal Auditor

11.2 Receive report from National Trust (Clerk to invite Mrs Brenda Hague)

- 11.3 To discuss mounting of CCTV cameras on buildings in the village.
- 11.4 Consider formulation of a Planning Committee.
- 11.5 Dog fouling

12-2004. Agree the date of the next meeting:

12.1 The date of Tuesday 17th February 2004 was agreed for the next meeting..
(Mrs Boyd extended her apologies as she will be absent on this date.)

Their being no further business the meeting was formally closed by the Chair at 8.50pm.

DG Evans
Clerk to the Parish Council
2004

21 January

Signed as a true and accurate record.....Date.....
(Mr S Powne - Chairman)